



Department of Natural Resources

OFFICE OF PROJECT MANAGEMENT AND PERMITTING

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Broadband Pre-Application Checklist

This Broadband Pre-Application Checklist is a diagnostic tool that is intended to assist in identifying potential state, federal, and other authorization (permit) requirements for your proposed broadband project. If you answer “YES” to any of the questions, or are uncertain, contact the specific agency for further instructions in processing your application(s). You can find the agency contact in this Broadband Pre-Application Checklist, or online on Office of Project Management and Permitting’s (OPMP’s) Broadband Permit Dashboard.

A complete project packet includes accurate maps and plan drawings at scales large enough to show details, copies of your state, federal, and other permit applications, and your answers to this Broadband Pre-Application Checklist. OPMP will notify you within 5 business days of receipt if the packet is incomplete, what information may still be required, and next steps. Should you request a pre-application meeting, OPMP will coordinate and schedule the meeting with the appropriate agency contacts based on your answers to the checklist.

For additional information or assistance, you may call OPMP at 907-269-8400 or email the office at ashlee.adoko@alaska.gov. This pre-application packet contains numerous hyperlinks (underlined text that has a connection to an internet web page) and is best viewed on-line. Additional information is available on the Broadband Permit Dashboard.

▪ APPLICANT INFORMATION

1.	Name of Applicant	2.	Agent (or responsible party, other than applicant)
	Address		Address
	City/State/Zip		City/State/Zip
	Contact Phone Number		Contact Phone Number
	E-mail Address		E-mail Address

▪ **PROJECT DESCRIPTION & SITE PLAN**

Attach a complete and detailed narrative project description and site plan that addresses the following (NOTE: The scale of the site plan, maps, and drawings must be large enough to show pertinent details):

- Project footprint and all disturbed areas
- New facilities
- Existing facilities and any proposed changes to them, as well as the age of the facilities (date of original construction)
- Associated facilities (existing and new), with site photos
- Changes to the current land or water uses (if not already attached as part of an agency application)
- Project Boundaries
- Property owners of project property and adjacent properties

Indicate timing of project:

- Proposed start date:
- Proposed end date:

▪ **PROJECT LOCATION & LAND OWNERSHIP**

Describe/identify the project location on a map. (Include nearest community, the name of the nearest land feature or body of water, and other legal description such as a survey or lot number).

Please provide the following information. (If the project extends beyond a single entry, please use the table at the end of this form):

- Section(s):
- Township:
- Range:
- Meridian:
- USGS Quad:

Specify the latitude and longitude of the project. For long linear projects specify latitude and longitude for end points and major features (Use Decimal Degrees or Degrees, Minutes, Seconds).

- Latitude:
- Longitude:

The project is located on or associated with (Check ALL that apply):

State land or water*	<input type="checkbox"/>	Alaska Mental Health Trust land	<input type="checkbox"/>
Federal land	<input type="checkbox"/>	University of Alaska land	<input type="checkbox"/>
Private land	<input type="checkbox"/>	Alaska Native or Village Corporation land	<input type="checkbox"/>
Municipal land	<input type="checkbox"/>	Trans-Alaska Pipeline corridor	<input type="checkbox"/>

Contact the applicable landowner(s) to obtain necessary land use authorization(s). State land ownership can be verified using Alaska Mapper (<https://mapper.dnr.alaska.gov/>). *State land can be uplands, tidelands, or submerged lands to 3 miles offshore.

STATE

▪ **DEPARTMENT OF NATURAL RESOURCES (DNR)**

Division of Mining, Land & Water (DMLW) Land Section

YES NO

1. Is the project proposed to be on state land or water or will it need to cross state land for access? (<i>NOTE: State land includes the land below the ordinary high-water line of navigable streams, rivers, and lakes, and in marine waters, below the mean high tide line seaward for three miles. State land does not include Alaska Mental Health Trust land or University of Alaska land.</i>)		
2. Do you propose to construct or install infrastructure (laying fiber optic, communication tower, road construction, brushing a trail, directional drilling, etc.) on state land?		
3. Do you propose to construct or install infrastructure (laying fiber optic, directional drilling, etc.) in water?		
4. Do you plan to construct infrastructure that will require full site control (fencing, restriction of public access, etc.)?		
5. Do you need to store anything (equipment, housing, etc.) on state land for a short period of time (more than 14 days but less than 5 years)?		
6. Do you plan to move heavy equipment across state land?		
7. Do you plan to use material (gravel, sand, rock, etc.) from state land?		
If you answered 'YES' to any question above contact the appropriate regional office of the DMLW Land Section (https://dnr.alaska.gov/mlw/lands/) as an authorization may be needed for this proposed activity. Applications for land use can be found on the DMLW Land Section website listed above.		
Indicate the name/date of contact with DMLW:		

DMLW Water Section

YES NO

1. Will the proposed project or development divert, dewater, impound, withdraw, or use any fresh water (regardless of land ownership)? (<i>NOTE: If you know of other water users who withdraw from the same source or any potential conflicts affecting this use of water contact the DMLW Water Section, if you are obtaining water exclusively from either an existing Public Water Supply or from a rainwater catchment system, you are not required to contact the DMLW Water Section regional office.</i>)		
a) Check all points-of-withdrawal or water resources that apply:		
	Public Water System (name):	
	Stream or Lake (name):	

	Well		
	Rain catchment system		
	Worksite: (trench, ditch, etc.)		
	Other:		
b) Intended use(s) of the water:			
c) Amount maximum daily (not average) in gallons per day:			
d) Is the point of water withdrawal on property you own?			
2. Do you plan to build or alter a dam or cofferdam (regardless of land ownership)?			
If you answered 'YES' to any question above contact the Anchorage office (dnr.twua@alaska.gov , 907-269-7495, https://dnr.alaska.gov/mlw/water/) as an authorization may be needed for this proposed activity.			
Indicate the name/date of contact with DMLW:			
Additional information for Temporary Water Use Authorizations can be found at https://dnr.alaska.gov/mlw/water/twua/ .			

Office of History & Archaeology (OHA) & State Historic Preservation Office (SHPO)

YES NO

1. If there is Federal involvement (licensing, permitting, funding), has coordination/consultation under the direction of the lead federal agency for the purposes of Section 106 (36 CFR 800) begun?		
2. Have you taken steps (desktop and/or field studies as necessary) to identify cultural resources/historic properties that may be affected by the project? (This applies for projects with federal and/or state involvement)		
If you answered 'No' to either of the questions above, contact OHA (https://dnr.alaska.gov/parks/oha/index.htm) for assistance. Review and Compliance email: oha.revcomp@alaska.gov .		
3. Will cultural resource field studies be conducted on state land?		
If you answered 'Yes' to the question above, contact OHA (https://dnr.alaska.gov/parks/oha/index.htm) for assistance with State Cultural Resource Investigation Permit (SCRIP) requirements.		
Indicate the name/date of contact with OHA/SHPO:		

Alaska Mental Health Trust Authority, Trust Land Office (TLO)

YES NO

1. Is the proposed project located on land owned by the Alaska Mental Health Trust Authority?		
2. Will the project require access across land owned by the Alaska Mental Health Trust Authority?		
If you answered 'YES' to either question above, contact Pete Mueller, Easements Manger, pete.mueller@alaska.gov , 907-269-8737, at TLO (https://alaskamentalhealthtrust.org/trust-land-		

[office/land-sales/land-use-application/](#)) as an authorization may be needed for this proposed activity.

Indicate the name/date of contact with TLO:

Division of Parks & Outdoor Recreation (DPOR)

YES NO

1. Is the proposed project located in a unit of the Alaska State Park System including navigable waters, tidelands, or submerged lands to 3 miles offshore?		
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If you answered 'YES' to the question above contact the appropriate regional office of the DPOR (<https://dnr.alaska.gov/parks/permit/index.htm>) as an authorization may be needed for this proposed activity.

Indicate the name/date of contact with DPOR:

▪ **DEPARTMENT OF FISH & GAME (DF&G)**

Habitat Section

YES NO

1. Is your project located within a designated State Game Refuge, Critical Habitat Area, or Wildlife Sanctuary? See map for information https://www.adfg.alaska.gov/index.cfm?adfg=uselicense.areas		
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If 'YES' provide the name of the State Game Refuge, Critical Habitat Area, or Wildlife Sanctuary:

2. Will you work in, remove water or material from, or place anything in, a stream, river, or lake? (NOTE: This includes work or activities below the ordinary high-water mark or on ice, in the active flood plain, on islands, in or on the face of the banks, or, for streams entering or flowing through tidelands, above the level of mean lower low tide.)		
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If 'YES' provide the name of the waterbody:

If you answered 'YES' to either of the questions above contact the DF&G (<https://www.adfg.alaska.gov/index.cfm?adfg=lands.main>) as an authorization may be needed for this proposed activity.

Indicate the name/date of contact with DF&G:

▪ **DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC)**

Division of Water

YES NO

1. Will a discharge of non-domestic wastewater to lands, waters, or the subsurface of the state occur? (NOTE: Non-domestic wastewater includes wastewater from commercial or industrial facilities, excavation projects, wastewater from man-made containers or containment areas, or any other non-domestic wastewater disposal activities. See 18 AAC 72.990 for definitions.)		
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2. Will a discharge of domestic wastewater or septage to lands, waters or the subsurface of the state occur? (See 18 AAC 72.990 for definitions.)		
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3. Will the wastewater disposal activity require a mixing zone or zone of deposit to meet Water Quality Standards (WQS)? (Many disposal activities require a mixing zone to meet WQS, contact DEC if unsure.)		
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4. Will the project include a stormwater collection/discharge system?		
5. Will the project include placing fill in wetlands?		
If you answered 'YES' to the question above, check with the U.S. Army Corps of Engineers (USACE, https://www.poa.usace.army.mil/Missions/Regulatory/) to see if an individual Section 404 permit is required. (NOTE: If a Section 404 permit is required, a certificate of reasonable assurance (401 certification) from the DEC Division of Water will also be required)		
Indicate the name/date of contact with USACE:		
6. Is the surrounding area inundated with water at any time of the year?		
7. Do you intend to construct, install, modify, or use any part of a domestic or non-domestic wastewater treatment or disposal system?		
8. Does your project qualify for a general permit for wastewater?		
9. Will the proposed project have a discharge to any waters?		
10. Will construction of your project expose one or more acres of soil? (NOTE: This applies to the total amount of land disturbed, even if disturbance is distributed over more than one season and applies to areas that are part of a larger common plan of development or sale.)		
11. Is your project an industrial facility that will have stormwater discharge directly related to manufacturing, processing, or raw materials storage areas at an industrial plant?		
If you answered 'YES' to any of the questions in this section contact the DEC Division of Water (https://dec.alaska.gov/contact/#water) as an authorization may be needed for this proposed activity.		
Indicate the name/date of contact with DEC:		

Division of Spill Prevention & Response (SPAR)

YES NO

1. Will your project involve the operation of waterborne tank vessels or oil barges that carry crude or non-crude oil as bulk cargo, or the transfer of oil or other petroleum products to or from such a vessel or a pipeline system?		
2. Will your project require or include onshore or offshore oil facilities with an effective aggregate storage capacity of greater than 5,000 barrels of crude oil or greater than 10,000 barrels of non-crude oil?		
3. Will you operate facilities on land or water for exploration or production of hydrocarbons?		
4. Will your project involve the use of a self-propelled vessel over 400 gross tons?		
5. Is the project proposing construction on or near a known contaminated site? [NOTE: DEC contaminated sites can be searched online at https://dec.alaska.gov/Applications/SPAR/PublicMVC/CSP/Search/ .]		
If you answered 'YES' to the questions above, contact the SPAR (https://dec.alaska.gov/spar/contact) as an authorization may be needed for this proposed activity.		
Indicate the name/date of contact with DEC:		

Division of Environmental Health (EH), Solid Waste Program

YES NO

1. Will this project involve the use of remote camps? (<i>NOTE: Remote camps are located off the Alaska road system and serves less than 24 individuals per day.</i>)		
If you answered 'YES' to the question above, contact the EH, Solid Waste Program (https://dec.alaska.gov/eh/fss/food/retail/temporary-camps/) as an authorization may be needed for this proposed activity.		
Indicate the name/date of contact with DEC:		
2. Will this project involve the use of construction and demolition (C&D) waste landfills?		
If you answered 'YES' to the question above, contact the EH, Solid Waste Program (https://dec.alaska.gov/eh/fss/food/retail/temporary-camps/) as an authorization may be needed for this proposal.		
Indicate the name/date of contact with DEC:		

Division of Air Quality

YES NO

1. Will you be installing any fuel-burning equipment for backup or remote continuous generation of electrical power. (<i>NOTE: See DEC Division of Air Quality's Air Permits Program for details https://dec.alaska.gov/air/air-permit/guidance/.</i>)		
2. Will you be conducting open burning of construction materials, or operating and processing wastes like cardboard or dunnage on-site? (<i>NOTE: See 18 AAC 50.065 for additional details.</i>)		
3. Will this project be constructing paved or unpaved roads to reach the site?		
If you answered 'YES' to the question above, indicate how you will manage road dust:		
If you answered 'YES' to the questions above, contact the DEC Division of Air Quality (https://dec.alaska.gov/air/air-permit/) as an authorization may be needed for this proposed activity.		
Indicate the name/date of contact with DEC:		

DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES (DOT&PF)

YES NO

1. Is the project located within a road or highway right-of-way?		
2. Will the project require access across land owned or managed by DOT&PF?		
3. Is the project located on airport property?		
If you answered 'YES' to the question above, contact the DOT&PF (https://dot.alaska.gov/permits/index.shtml) as an authorization may be needed for this proposed activity.		
Indicate the name/date of contact with DOT&PF:		

UNIVERSITY OF ALASKA

YES NO

1. Is the project located on land owned by the University of Alaska?		
2. Will the project require access across land owned by the University of Alaska?		
If you answered 'YES' to the questions above, contact the University of Alaska Land Management Office (https://www.alaska.edu/ualand/) as an authorization may be needed for this proposed activity.		
Indicate the name/date of contact with the University of Alaska:		
The University of Alaska's Land Use Application Form can be found at https://www.alaska.edu/ualand/permits/land-use.php .		

FEDERAL

In 1970, the National Environmental Policy Act (NEPA) was signed into law to promote efforts that prevent or eliminate damage to the environment (42 USC 4321- 4347). NEPA applies to all major federal actions, which includes awarding federal funds, or the issuance of an authorization that implements an action (ex. permit, right-of-way, etc.). NEPA requires that prior to funding, implementing an action, or issuing an authorization, federal agencies must consider the effects the proposed action may have on the environment and the related social and economic effects.

NEPA is a procedural law that is intended to assist the federal agency in their decision-making process. NEPA is typically referred to as an "umbrella" statute because it encourages agencies to incorporate other environmental requirements into one analysis for a streamlined decision-making process. To assist in this analysis please provide the following:

YES NO

1. Briefly describe the "need" or reason for the proposed project:		
2. Briefly describe the "purpose" or objective(s) that meet the "need" described above:		
3. Is there more than one possible solution to address the "needs" of the project?		
If "YES" briefly describe any additional possible solution(s) considered:		
4. Is there any existing infrastructure on site?		
If "YES" briefly describe the existing infrastructure and how it might be used by the proposed project:		

U.S. DEPARTMENT OF THE INTERIOR

Bureau of Land Management (BLM)

YES NO

1. Is the proposed project located on BLM land? (See Lands, Minerals, and Realty map https://blm-egis.maps.arcgis.com/apps/webappviewer/index.html?id=e84f3526f6ab4299a229bedad0626550 for ownership information.)		
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2. Will you need to cross BLM land for access?		
If you answered 'YES' to either of the questions above, contact Jacalynn Parks, Realty Specialist, at jcparks@blm.gov as an authorization may be needed for this proposed activity. Additional contacts may be found at the BLM Alaska State Office (https://www.blm.gov/office/alaska-state-office).		
Indicate the name/date of contact with the BLM:		
For more information about obtaining a Right-of-Way, including permitting requirements, application form, billing, and cost recovery see the BLM Obtaining a Right-of-Way on Public Lands https://www.blm.gov/obtaining-right-way . Additional information about BLM Alaska can be found at https://www.blm.gov/alaska .		

Fish & Wildlife Service (FWS)

YES NO

1. Is your proposed project on land managed by FWS or does it have FWS trust resources? See the FWS Information for Planning and Consultation (IPaC) tool (https://ipac.ecosphere.fws.gov/) to find out.		
2a. If your proposed project overlaps land managed by FWS (i.e., National Wildlife Refuges – Land Status within the National Wildlife Refuges of Alaska map https://fws.maps.arcgis.com/apps/webappviewer/index.html?id=3eed8d6b30ea443d4fe4380d70d0fa5e), does your project require a Right-of-Way (ROW) from the FWS under 50 CFR 29 and 50 CFR 36?		
2b. If you answered yes to the question above, contact the ROW Team Lead at 907-786-3541 or the Deputy Realty Officer at 907-786-3360 for information on how to apply for a ROW permit.		
3a. Does your proposed project area overlap other FWS trust resources (e.g., Threatened and Endangered Species, eagles, migratory birds, marine mammals, wetlands, etc.)?		
3b. If you answered yes to the question above, contact the relevant Field Office (listed on the IPaC Resource List printout) with any questions and for guidance on avoiding or minimizing impacts to resources.		
Indicate the name/date of contact with the FWS:		

YES NO

National Park Service (NPS)

1. Does the proposed project involve construction on NPS land (https://www.nps.gov/state/ak/index.htm)?		
2. Does the proposed project require access across NPS land?		
If you answered 'YES' to the questions above, contact the Regional Right-of-Way Coordinator: nicole_wilkins@nps.gov		
For more information, including permitting requirements, application form, billing, and cost recovery, see NPS Right-of-Way Permit https://www.nps.gov/aboutus/right-of-way-permit.htm .		

▪ **U.S. DEPARTMENT OF THE ARMY**

<u>Corps of Engineers (USACE)</u>	YES	NO
1. Will you discharge dredged and/or fill material in waters of the U.S.? (NOTE: Section 404 of the Clean Water Act requires that a Department of the Army permit be obtained for the placement or discharge of dredged and/or fill material into waters of the U.S., including wetlands (33 USC 1344) Waters of the U.S. include marine waters subject to the ebb and flow of the tide, rivers, streams, lakes tributaries, and wetlands.)		
2. Will you perform dredging activities in waters of the U.S?		
3. Will you place fill or structures or perform work in navigable waters of the U.S? (NOTE: Section 10 of the Rivers and Harbors Act of 1899 requires that a Department of the Army permit be obtained for structures or work in or affecting navigable waters of the U.S. (33 USC 403) These are waters that are subject to the ebb and flow of the tide and/or are presently used, or have been used in the past, or may be susceptible for use to transport interstate or foreign commerce. The USACE Alaska District Regulatory Division maintains a list of Navigable Waters of Alaska https://www.poa.usace.army.mil/Missions/Regulatory/Recognizing-Wetlands/Navigable-Waters/ .)		
If you answered 'YES' to the questions above, visit the USACE Alaska District Website (https://www.poa.usace.army.mil/Missions/Regulatory/) for additional information and contact Carolyn Farmer at Carolyn.h.farmer@usace.army.mil , as an authorization may be needed for the proposed activity.		
Indicate the name/date of contact with the USACE:		

▪ **U.S. DEPARTMENT OF HOMELAND SECURITY**

<u>Coast Guard (USCG)</u>	YES	NO
1. Do you plan to construct a bridge or causeway over tidal (ocean) waters, or navigable rivers, streams, or lakes?		
2. Does your project involve building access to an island?		
3. Do you plan to site, construct, or operate a deepwater port?		
If you answered 'YES' to the questions above, or are not certain whether your proposed project requires an authorization from the USCG contact Clinton Scott CIV USCG D17 (USA) at Clinton.L.Scott@uscg.mil as an authorization may be needed for the proposed activity.		
Indicate the name/date of contact with the USCG:		
Visit the USCG Office of Bridge Programs (https://www.dco.uscg.mil/Office-of-Bridge-Programs/) for additional information.		

▪ **U.S. DEPARTMENT OF AGRICULTURE**

<u>National Forest Service (NFS)</u>	YES	NO
1. Does the proposed project involve construction on NFS land?		

2. Does the proposed project require access across NFS land?		
<p>If you answered 'YES' to the questions above, contact the affected forest permitting lead:</p> <ul style="list-style-type: none"> • Chugach National Forest: buffie.stewart@usda.gov • Tongass National Forest: Melissa.dinsmore@usda.gov • A proposal that involves both forests: Jennifer.berger@usda.gov 		
Indicate the name/date of contact with the NFS:		
For more information, including permitting requirements, application form, billing, and cost recovery, see Special Uses (https://www.fs.usda.gov/detail/r10/passes-permits/?cid=stelprdb5402837).		
<p>Other helpful links:</p> <ul style="list-style-type: none"> • Chugach National Forest Land Management Plan (https://www.fs.usda.gov/Internet/FSE_DOCUMENTS/fseprd725270.pdf) • Tongass National Forest Land and Resource Management Plan (https://www.fs.usda.gov/Internet/FSE_DOCUMENTS/fseprd527907.pdf) • Roadless Area information (https://www.regulations.gov/document/FS-2021-0007-106651) ALP Land Status and Encumbrance (https://usfs.maps.arcgis.com/apps/webappviewer/index.html?id=a6a32f0501754fdc8932b1c0090a1d83, a program that digitally tracks all Forest Service land status and survey management data, including ownership, use restrictions, and all official Forest Service boundaries). 		

TRIBAL GOVERNMENT CONSENT

Applicants submitting projects intended to be funded by the Broadband, Equity, Access, and Deployment (BEAD) program must obtain resolutions of consent from 51 percent or more of the federally recognized tribal governments in the Alaska Native Region(s) in which the infrastructure is proposed for installation, including the federally recognized tribal government most closely associated with the community or village where last mile infrastructure will be installed.

Consent from the Metlakatla Reservation will not be required for deployments in the Southeast Alaska Region Village. Conversely, deployments within the Metlakatla Reservation will require only the consent (via Tribal resolution) of the Metlakatla Reservation's Tribal Government.

	YES	NO
1. Has this activity gained the consent of 51 percent of the federally recognized tribal governments in the Alaska Native Region?		
If 'YES', please provide which federally recognized tribal governments and contacts that have provided consent. Click or tap here to enter text.		

NATIVE VILLAGE OR REGIONAL CORPORATION LAND

	YES	NO
1. Does this project involve the use, or access across Native Village or Regional Corporation land? (<i>NOTE: Applicants must obtain site control (e.g., land lease,</i>		

<i>easement, right-of-way) from the Alaska Native Village or Regional Corporation maintaining ownership of the land.)</i>		
If 'YES', contact the appropriate Native Village or Regional Corporation as an authorization may be needed for this proposed activity.		
Please indicate the name/date of contact with the Native Village or Regional Corporation:		

LOCAL GOVERNMENT APPROVAL

Approval could be needed by the borough, municipality, city, or a combination. Review of community or planning development websites and area plans will indicate whether a proposed project will require a local land use permit, local concurrence, or review and approval by a local commission, or assembly prior to construction.

	YES	NO
1. Does the proposed project require access across or the use of land within borough or municipal boundaries?		
2. Does the proposed project require access across or use of land owned or managed by a borough or municipality?		
If you answered 'YES' to the questions above, contact the appropriate local governmental entity as an authorization may be needed for this proposed activity.		
Indicate the applicable local governmental entity:		
Indicate the name/date of contact with the local government:		

NOTE: This Broadband Pre-Application Checklist is a diagnostic tool that is intended to assist in identifying potential state, federal, and other permit requirements for your proposed broadband project. There may be additional permits, consultation, or concurrences from other agencies, landowners, or the affected city and borough government to proceed with your proposed broadband project.

OPMP COORDINATION

OPMP will review the information provided here and coordinate a pre-application meeting with state and federal agencies listed above, if requested. A pre-application meeting is intended to save time by providing project specific information to the agencies all at once prior to submitting a formal application and allows them to ask questions of the project proponents that ensures applications are complete. Should you request a pre-application meeting, OPMP will work with you and the agencies listed above in coordinating the meeting.

As the project applicant (or agent), I would like to formally request that OPMP coordinate a pre-application meeting at the earliest opportunity on my behalf.

